

GRATTAN TOWNSHIP
12050 Old Belding Rd.
Belding, MI 48809
(616) 691-8450 — Fax (616) 691-8804

LAND DIVISION / COMBINATION APPLICATION

A decision will be made within 45 days of receipt of all required materials and approvals. You must answer all questions and include all attachments, or this application will be returned to you.

Fee: Land Combination - \$50 1 Division - \$100
Division/Boundary Adjustment - \$100 2 Division - \$150
4 Division or more need Planning Commission Approval 3 Division - \$200

Property Owner information:

Name: _____ Phone # _____
Cell #: _____ Email: _____
Address: _____ City: _____
State: _____ Zip: _____

Parent Parcel to be Divided: PP# 41 - 12 _____
Parcels to be Combined: PP# 41-12 _____ 41 -12 _____

Proposed Division (s):

Number of new parcels: _____
Intended use (residential, commercial, to be combined, etc.) _____
The proposed parcel(s) have access to an existing road by:
Each parcel has frontage on existing public road YES [] NO []
An existing private road _____ Name of Private Road _____

Proposed private or public road (All Roads must receive approval of the Planning Commission)

Remaining Divisions:

Divisions allowed, but not included in this application: _____
Number of future division being transferred to another parcel _____
Identify parcel to which future divisions are to be assigned 41-12- _____

Development Site Limits:

The parent parcel(s):
_____ Riparian or littoral (lake front/river front, stream front/pond front)
_____ Includes wetlands
_____ Within a flood plain
_____ Includes slopes more than 25% (1:4 pitch) or steeper.
_____ On muck soils or soils known to have severe limitations for on-site sewage systems.

- _____ Known or suspected to have an abandoned well, underground storage tank or contaminated soils
- _____ Driveway viewing distance/clear site in both directions at point meeting a public road

Attachments (All attachments must be included):

Survey sealed by a professional surveyor for proposed land division(s) of parent parcel, or A site plan of the proposed division(s) of parent parcel including:

- _____ Current boundaries (as of March 31, 1997)
- _____ All previous divisions made after March 31, 1997
- _____ The proposed division(s)
- _____ Dimensions of the proposed division(s)
- _____ Legal Description for child(ren) parcels.
- _____ Existing & proposed road/easement right-of-ways
- _____ Easements for public utilities
- _____ Any existing improvements (building wells, etc)
- _____ Building set-backs from proposed lot lines & other buildings
- _____ Legal description for parent parcel.

Land Division Requests must include verification (deed) of showing transferred division right associated with the parent parcel.

Checklist for each parcel:

- _____ Road frontage as determined by zoning district (e.g. Ag 220'; R-L 80' w/sewer)
- _____ Lot size (width x length) easements and road right-of-ways not counted in lot size.
- _____ Depth-to-Width ratio (varies by district)
- _____ Zoning district (Ag, RR, RL, etc.)
- _____ Planning Commission approval for divisions of 3 or more parcels. (Parent parcel counts as one)

Taxes Current [] Taxes Delinquent []

IF TAXES ARE DELINQUENT, THEY MUST BE MADE CURRENT TO PROCESS THIS APPLICATION

Property Owner's Signature:

Date: _____

Note:

- **Approval of a division is not a determination that the resulting parcels comply with Zoning Ordinances or regulations governing building permits.**
- **An approved application, with attached survey and/or deed must be recorded with Kent County Mapping and Description to obtain a parcel number and final approval prior to obtaining a building permit.**

Land Divisions created in current year will be activated in March of the following year.

Tax bills for the created divisions will be issued beginning with the July billing cycle.

IF OBTAINING THIS APPLICATION FROM THE GRATTAN WEBSITE, THIS PAGE MUST BE PRINTED AND SUBMITTED WITH APPLICATION

Office Use Only

Date Received: _____ Paid: _____

Materials Incomplete: _____ Return Date: _____

Taxes Current [] Taxes Delinquent []

IF TAXES ARE DELINQUENT, THEY MUST BE MADE CURRENT TO PROCESS THIS APPLICATION

Approved [] Conditions, if any _____

Denied [] Requires Planning Commission Approval [] Date of next Meeting: _____

Zoning Administrator Review Approval [] _____
Signature Date

Non-Approval []
Reason for non-approval _____

Township Assessor Review: Approval [] Non-Approval []
Reason for non-approval _____

Divisions Requiring Planning Commission Approval — Secretary's Signature:

PC Secretary Signature Date

Township Assessor Signature:

Print Name

Date

Signature