

SEWER PERMIT APPLICATION
 GRATTAN SEWER SYSTEM
 GRATTAN/VERGENNES SEWER SYSTEM

Applicant: _____
 (Circle One) *Property Owner* **OR** *Agent for Property Owner*

Connection Address: _____

Parcel #: _____ **Between:** _____ **AND** _____

Property Owner's Name: _____

Phone #'s: _____

Address: _____

Sewer Plumber: _____ **Phone #:** (Cell) _____ (Work) _____

Sewer Excavator: _____ **Phone #:** (Cell) _____ (Work) _____

Application For: (Circle One) *New Connection* *Disconnection* *Reconnection*

Signature of Applicant: _____ **Date:** _____

Sewer Clerk's Use Only - DO NOT WRITE IN THESE BOX'S

Required Fees: (Requires two(2) separate checks)

Connection Fee
 ___ Direct Connection \$4,560.00
 ___ Indirect Connection \$2,660.00

Service Stub
 ___ Yes \$450.00
 ___ No

Inspection and Permit Fee
 ___ New \$250.00
 ___ Disconnect \$150.00
 ___ Reconnect \$150.00

Civil Penalty
 ___ Yes (\$ _____ X _____ Months)
 ___ No

Miscellaneous User Fees
 ___ Excess Inspection Services
 ___ Other

Check Total

Paid by: _____ **Check #** _____ **Date** _____

General Checklist: (Required)

A. Application signed and dated by applicant
 ___ Yes

B. Plans and specifications (Check One)
 ___ Required (filed with township)
 ___ Not Required
 signed and dated by property owner
 ___ Yes

General Checklist: (Not Required for Issuance of Sewer Permit)

A. Building Permit
 ___ Applied For ___ Issued Exp.Date _____

B. Sewer System Available
 ___ Yes ___ No ___ No
 Extend Per Sec. 308 Extend Per Sec. 309
 of Ordinance of Ordinance

YOUR PERMIT EXPIRES:

1. When your *Certificate of Occupancy* is granted.
 OR
 2. *150 days* from the date your sewer permit is issued.
 In this case, your permit *will* expire on: _____

Approval of Permit

Permit #: _____ **Sewer Account #:** _____

Date Issued: _____ ___ New ___ Disconnect ___ Reconnect

Signature of Sewer Clerk/Supervisor: _____ **Date:** _____

Inspection Report

Sewer Permit # _____

Size of Connection _____ Size of Main _____

Location of Main Sewer _____

"Y" Location _____

Type of Pipe & Joint _____

Tap Location _____

Soil Condition _____

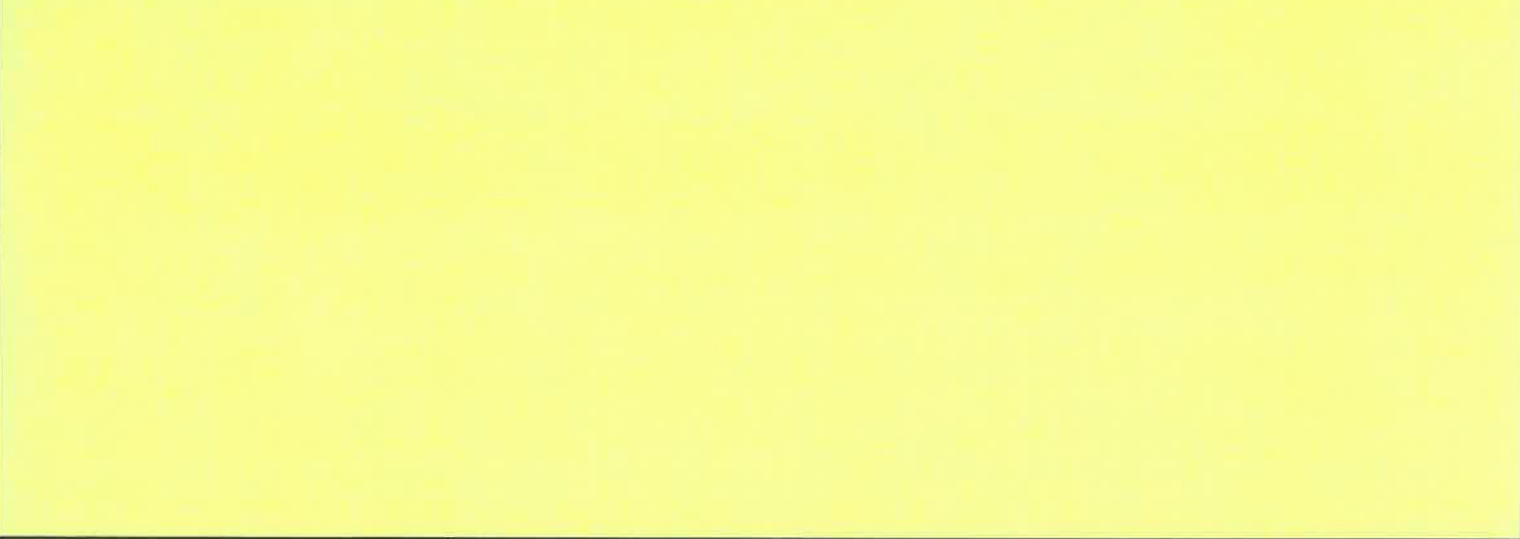
Installed by: _____ Date: _____

Inspected by: _____ Date: _____

Approved Not Approved Disconnect

Grinder Pump yes () no () inspected () Connect

Sketch Building Sewer Location:



Remarks:

Signature of Inspector: _____ Date: _____

SEWER PERMIT APPLICATION DISCLOSURE FORM

The Property Owner hereby certifies to the Township that all of the information set forth in the Application under "Applicant" is true, correct and complete. In addition, the undersigned Property Owner hereby acknowledges and agrees to the following:

1. The application for and approval by the Township of a sewer permit, the connection to the public sewer system and the use of the public sewer system shall be subject to all terms and conditions of the Grattan Sewer Connection, Use and Rate Ordinance (the "Sewer Ordinance"), a copy of which is on file and available for public inspection at the Grattan Township Hall.
2. No Sewer Permit will be issued by the Township:
 - A. Until all fees set forth in the Permit Application Checklist are paid in full (§503(d) of Sewer Ordinance);
 - B. If the Sewer System does not have capacity to serve the Premises (§503(b) of Sewer Ordinance);
 - C. Until all zoning and land use approvals required for the proposed use of the premises have been made by the Township (§502(c) of Sewer Ordinance); and
 - D. Until all wetland, soil erosion and other site specific permits have been issued by the Township, MDEQ or other applicable agency (§502(c) of Sewer Ordinance).
3. If the Sewer System has capacity to serve the Premises but the Sewer System is not physically available to serve the Premises, the Property Owner acknowledges that the System may be extended only in accordance with Article III of the Sewer Ordinance and that, in general, the Property Owner shall be responsible to pay the cost of such extension.
4. After a Sewer Permit is issued by the Township, construction of the sewer connection may not commence until the Township issues a valid building permit.
5. The Township will not issue a Building Permit until a Sewer Permit has been issued (§502(c) of Sewer Ordinance).
6. The Property Owner is responsible for obtaining all permits required for work within County roads from the Kent County Road Commission.
7. If there is no Service Stub available for the building site, the Property Owner is responsible for the cost of acquiring and installing a Service Stub in accordance with Township Engineering Specifications (§702(c) of Sewer Ordinance).
8. Depending upon the physical circumstances of the building site and the available public sewer, the Property Owner may be required to install, operate, maintain, repair and replace a lift pump and/or grinder pump at the expense of the Property Owner as part of the connection to the Sewer System (§503(c) of Sewer Ordinance).
9. Construction of the building drain, building sewer and the connection to the service connection shall comply with all requirements of the Sewer Ordinance and Township Engineering Specifications (§503 (c) of Sewer Ordinance).

10. Only an excavator (contractor) or plumber registered and licensed by the Township may construct and install a service connection. To be licensed, a contractor or plumber must submit an Application for Sewer Contractor's License to the Township, pay the required license fee, deposit a cash bond or letter of credit, provide a copy of their valid State license and maintain public liability insurance as specified in the Sewer Ordinance. A sewer contractor's license must be renewed each Township fiscal year (§§502 and 515 of Sewer Ordinance).
11. An exception to #10 is created when an existing sewer line is disconnected **inside** (if the line is cut outside the foundation a separate inspection fee will be charged) **the basement** for purposes of erecting a new structure. It is not necessary to dig and disconnect the sewer lateral at the property line. The lateral must be cut at the foundation wall and capped during construction. A registered sewer plumber is not required for this work. The building plumber may reconnect the line when the new plumbing is installed. An inspection of the reconnection by the Township Plumbing Inspector is required (if this inspection is done separately from other plumbing inspections an additional inspection charge will be incurred). If any rerouting of sewer lines is performed, then an inspection by the Township operation people will be required since the regular plumbing inspector will not be responsible for the inspection of this rerouted line outside of the structure. Neither a disconnect or reconnect permit is required for this scenario. If any remodeling work requires the disconnection of the lateral, the same rule applies.
12. The Building Sewer and Service Connection must be inspected by the Township's designated Inspector before the excavation is filled in. A 24-hour notice is required for inspection. The connection will not be approved unless installed by a Township licensed sewer contractor. The Township Inspector is Chris Chambers, Infrastructure Alternatives, (616-401-1534); emergency (616-776-9656) (§510 of Sewer Ordinance).
13. If a building permit is not issued within one year after the date of issuance of a Sewer Permit, then the Sewer Permit shall automatically expire at that time (§502(e) of Sewer Ordinance).
14. If the building permit is issued but expires prior to commencement of construction, then the Sewer Permit shall expire at the same time as the building permit (§502(e) of Sewer Ordinance).
15. If a Sewer Permit expires before commencement of construction, the Connection Fee and Service Stub Fee, if any, paid by or on behalf of the Property Owner shall be refunded by the Township and the Inspection and Permit Fee, the civil penalty, if any, and the Miscellaneous User Fee, if any, will be retained by the Township. In the event the Property Owner subsequently re-applies for a Sewer Permit, then all requirements of the Sewer Ordinance shall apply including, without limitation, the payment of all fees set forth in the Permit Application Checklist, including an additional Inspection and Permit Fee (§502(e) of Sewer Ordinance).
16. User Charges shall begin to accrue for a Premise as of the earlier of the date of issuance or an occupancy permit for the Premise or the date which is 150 days after the date of issuance of a building permit for the Premise.
17. The Township shall use the "Connection Address" set forth on the Sewer Permit Application for the billing of Sewer Rates and Charges. In the event the Property Owner wants a

different billing address to be used by the Township, the Property Owner shall be responsible for notifying the Township in writing of the address change (§717 of Sewer Ordinance).

18. The Property Owner shall be responsible for paying the User Charge effective upon the earlier of the date of issuance of an occupancy permit or 150 days after the date of issuance of a building permit (§705(d) of Sewer Ordinance).

PROPERTY OWNER(S)

Dated: _____ * _____

Dated: _____ * _____

***Print Names under Signature(s). If Property Owner is a married couple, signatures from both husband and wife are required.**