

## GRATTAN FIRE STATION USE POLICY

(Passed by the FASC Committee July 25, 2007 and sent to the Township Board for their approval)

Because we are a public safety organization, there will be no alcoholic beverages consumed on the premises or smoking in the building.

A calendar of scheduled events shall be kept in an open and accessible spot to avoid conflicts. All scheduled events will be on a first come first served basis, requiring the initials of the Fire Chief or his designee. All regularly scheduled Fire Department meetings will have precedence over all other uses.

Anyone wishing to use the Grattan Fire Station will use the rules and rental agreement setup for the use of the township offices, with the following exceptions:

The Grattan Fire Station shall be open to all personnel of the Grattan Fire Department at no charge. This courtesy may be extended to other members of the emergency response field, (ambulance, police etc.) at the sole discretion of the Fire Chief or his designee.

In the event that the Grattan Fire Station is rented to an outside agency, for training or other emergency service use, the terms of that rent or rental agreement shall remain solely with the Fire Chief or his designee. All non Fire Department personnel will remain in designated areas only, (classroom, hall, restrooms and kitchen), unless accompanied by Fire Department personnel.

All fire equipment SHALL IN NO WAY be prevented from responding by anyone using the Fire Station. There will be no parking in front of the station bay doors and the parking lot on the east side of the building will be reserved for fire personnel.

In the event the machine bays are used for personal vehicles (washing, maintenance, etc), the vehicle shall not be disabled or put in a position where the wheels are off the ground, without the expressed permission of the Fire Chief or his designee.

Anyone using the facility will be responsible for cleaning up their own mess.

Any items left at the station (workout equipment, televisions, furniture, etc), unless tagged otherwise, after 30 thirty days shall become the property of the Grattan Fire Department. Sole authority as to the deposition of these items, will remain with the Fire Chief or his designee.

Any violation or these rules shall be punishable by what ever means the Fire Chief deems appropriate, up to total revocation of station use rights and/or discharge. Any disputes that cannot be resolved by the Fire Chief may be brought to the Fire Administrative and Safety Committee for a final resolution.